

# IPC Procedures

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## CLASSROOM EXPECTATIONS

### Class Guidelines

1. Follow instructions.
2. Prepare for class immediately.
- 3. Do not talk when the speaker is talking.**
4. Keep your person and objects to yourself.
5. Complete all assignments.

### Consequences

1. Warning
2. Stay after class
3. Notify your parents
4. Notify the administration

**Caveat: Mr. Causey will call your parents to obtain the desired results.**

## CLASSROOM PROCEDURES

### Class Structure

When you enter the classroom, please take your seat and prepare your assignment book. Then check the board for any changes that may have occurred in our schedule. Please start the "Warm Up" or "Table Challenge" immediately without having to be told.

### Warm Ups and Table Challenges

The Warm Up is a short assignment that we will complete and correct at the beginning of class. The Warm Up is an excellent tool for evaluation and review. **SO DO IT!**

Occasionally, you will find an activity at your table known as a Table Challenge. You are to begin the activity as soon as you have checked the board and prepared your assignment book. Please complete the table challenge and written work involved.

### Handouts and Worksheets

During the course of the year, you will receive handouts to help you better understand certain concepts. You need to keep these handouts in your notebook for future reference.

In order to help you focus on certain concepts, you will receive worksheets. These worksheets must be completed for optimum success. You need to keep these completed worksheets in your notebook for future reference.

**Please do not treat handouts or worksheets lightly!**

## **Homework, Quizzes and Tests**

Homework assignments will be given on a regular basis. Please do your assignments in the manner outlined by Mr. Causey and turn it in promptly to receive the proper credit. If you are absent, it is YOUR responsibility to obtain your assignment and complete it in a timely manner.

In preparation for tests, you will be given quizzes on a regular basis. You will be given advance notice for most quizzes. However, pop quizzes may be given to get your attention.

Unless you have been absent for a long period of time, you must take a test or quiz on the day it is given. If you are absent the day of a test or quiz, it is YOUR responsibility to arrange for a make up test or quiz.



**Please do all calculations in pencil.**

## **Labs**

During the year, you will be doing a number of experiments to familiarize you with lab safety, lab equipment and lab techniques. In order to obtain maximum credit, you must keep a lab notebook and turn in a lab report. If you miss a lab for any reason, it is YOUR responsibility to arrange for a make up lab.

## **Grades**

Tests and projects will be 60% of your grade. Lab reports will be 20%; quizzes will be 10%; homework will be 5% and warm ups will be 5% of your grade.

## **MATERIALS**

**Textbook:** *Physical Science: Concepts in Action*; Wysession, Frank and Yancopoulos.

**Paper:** Laser perforated or loose-leaf notebook paper.

Please do all your homework on paper with clean edges. Laser perforated or loose-leaf notebook paper is preferred. You will need pens and pencils. If you choose to write with a pen, please use blue or black ink only and always bring a #2 pencil to lab.

## **SUPPORT**

[www.mrcausey.com](http://www.mrcausey.com)

This website is provided for my Briarwood classes. If you miss class or forget your assignment, you can go to this website and find the information. If a link doesn't work, please notify Mr. Causey.

***“Men love to wonder, and that is the seed of science.”***  
**--Ralph Waldo Emerson**